Gemstones Childcare Breakfast and After School Club Information

In order to book a place kindly complete the form on Weduc. For further information please read below or contact the school directly.

PLEASE READ THIS INFORMATION CAREFULLY

- The Clubs will be run on the school premises from 7.45 a.m. to 8.40 a.m. and from the end of the school day to 5.45 pm each week day – term time only.
- Places will be allocated on a first come, first serve basis. Places must be paid for at the time of booking. Priority will be given to those parents booking for 5 days per week.
- Subject to availability, additional days and times can be agreed on an occasional basis. These must be paid for immediately
- There will be a variety of organised activities for the children (e.g.: physical, creative and homework).
- In Breakfast Club children will have cereal, toast and a variety of fruit and juice.
- In After School Club a light snack will be served including a variety of fruit.
- A charge of £6.00 for breakfast and £15.00 per evening for After School Club will be made. The charge will still apply in the case of any absence. Regrettably, any days missed through sickness or holiday cannot be refunded.
- Payment must be made in advance – via our online system: ParentPay
- When children are not collected by 5.45 pm an additional charge of £1.00 per minute will be made as staff and caretaking costs will be incurred.
- Two week's written notice is required for any changes in requirement.
- Weekly bookings will take priority over occasional bookings should there be the need for a waiting list.
- Any child who repeatedly misbehaves will be excluded from attending the Clubs – no fees will be refunded.
- Non/late-payment will incur a charge of £5 per day and may forfeit your child's place.
- The club is located in the Out of Hours/SEN block referred to as 'Cranmer Cabin'. Access is through the Tramway Path entrance.

Gemstones Childcare Breakfast and/or After School Club Application form

Please complete ALL the following sections:

I wish to apply for a place/places for the following child/children:

Start Date: .....

Name: ..... Date of birth: ..... Class: .....

Name: ..... Date of birth: ..... Class: .....

Name: ..... Date of birth: ..... Class: .....

Attending Breakfast Club on the following morning(s):

Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Not required ☐

Attending After School Club on the following afternoon(s):

Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Not required ☐

Collection time: Before 4pm ☐ Before 5.45pm ☐

This is a 'one off' booking ☐ This is an ongoing booking ☐

Any other booking information:

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Relevant medical/Dietary information:

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Parents / Carers contact numbers:

Name: ..... Relationship to child: .....

Telephone number 1: ..... Email address: .....

Name: ..... Relationship to child: .....

Telephone number 1: ..... Email address: .....

Please note that the school's data based will be updated with this contact information

Other contact for emergency:

Name: ..... Relationship to child: .....

Telephone number 1: ..... Email address: .....

I agree to and understand the following statements:

- In the event of an emergency and only if I cannot be contacted, I give full permission for my child to be taken to hospital and permit the hospital to administer any medical treatment as necessary.
- I understand that my child will be supervised and that the same standards of behaviour that are expected during the school day will apply during the Cranmer Breakfast/After School Club. Children who do not comply with these expectations will be excluded.
- I understand that any changes to my booking will require two weeks written notice.
- I will ensure that I collect my child by 5.45om and acknowledge that a £1 per minute charge will be applied if late.
- I agree to make regular payments in advance and understand that if my child does not attend the club for any reason NO refund will be made.
- Non/late-payment will incur a charge of £5 per day and may forfeit your child(ren)'s place.

Signed: ..... Date: .....

(Parent/Carer)